



CEDAR
ARTS
CENTER

171 Cedar Street
Corning, NY 14830

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www.171CedarArts.org

Executive Officers:

Jim Michaelson
Ann Nicholson
Cheryl Glasgow
Eileen Huff

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Peter Herzberg
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the late Thomas Buechner
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Jennifer Warner
Program Director

Kim Huston
Finance Manager

Donna Crider
Administrative Coordinator

Ann Welles
Visual Arts Curator

July 19, 2010

Dear Current and Potential 171 Faculty,

Thank you for taking the time to investigate 171 Cedar Arts Center (171) and all that we have to offer. 171 is multi-arts facility that offers arts education opportunities for individuals, organizations and families across the region. We are exceedingly proud of the work we do and the impact 171 makes and would love to invite you to become a part of it.

171 is currently accepting proposals for the Fall 2010 – Spring 2011 instruction program session. This packet includes a calendar of the 2010-2011 terms available for instruction. We offer educational programs for all ages and skill levels in the following disciplines:

1. Ceramics
2. Culinary
3. Dance
4. Theater
5. Music Appreciation
6. Visual Arts
7. Artisanal Craft (bookmaking, fiber arts, basket weaving, etc.)
8. Language
9. Fencing
10. Wellness (limited yoga, meditation and etc.)
- 11. 171 is willing to entertain proposals that extend in new artistic directions as well.**

One proposal should be filled out for each class/workshop being proposed. Proposals must be filled out completely, be accompanied by the required documentation, and be postmarked by the due date of **July 30, 2010** for consideration.

Please address your proposals or any questions or concerns to Jennifer Warner, Director of Programs and Marketing, 607-936-4647 ext. 108 or warnerj@171cedararts.org.

Most sincerely,

Jennifer Warner
Director of Programs and Marketing

PROPOSAL FOR COURSE OFFERINGS FALL 2010 – SPRING 2011

INSTRUCTOR INFORMATION

Instructor

Current Address

Phone (home)
(work)
(cell)

Email

ADDITIONAL REQUIREMENTS/INFORMATION

I HAVE ATTACHED THE FOLLOWING:

- Current Resume with three professional references Current Bio

OTHER OPPORTUNITIES:

- I am interested in substituting for other instructors within my discipline if needed
 I am interested in other 171 contractual opportunities as marked below

ON-SITE

OFF-SITE

- Disabled Clients Girl/Boy Scouts Local Schools
 Birthday Parties

ACCEPTANCE OF TERMS AND SIGNATURE

TERMS: 171 Cedar Arts Center does not consider this form a contract for teaching. A separate contract may follow upon further negotiation with the program manager. I understand that requirements, such as a background check and etc., must be met in order to be eligible for faculty status at 171 Cedar Arts Center.

SIGNATURE _____ **DATE** _____

Due July 30, 2010

PROPOSAL FOR COURSE OFFERINGS FALL 2010 – SPRING 2011

CLASS TITLE AND DESCRIPTION

Class Term(s) I am interested in offering the class proposed below during the following term(s).

Please note that next catalog to be published will encompass 171's programming from September 2010 – June 2011. See the attached calendar for dates/details.

Fall 1, 2010 Fall 2, 2010 Winter 1, 2011 Winter 2, 2011 Spring, 2011

Title of Class _____

Class Description _____

Class Format **Workshop** 1-day 2-day 3-day Other _____
Full Class 6-weeks 7-weeks 10-weeks 14-weeks Other _____

Preferred Teaching Day(s) Mon Tues Wed Thurs Fri Sat

Preferred Teaching Time(s) 8am-Noon Noon-3pm 3pm-6pm 6pm-9pm Anytime
Between the hours of Other _____

Class Duration 30-min 45-min 1 hr 1.5 hrs 2 hrs 2.5 hrs 3+ hrs _____

STUDENT INFORMATION

Appropriate Age Group 1-2 yrs 3-5 yrs 6-9 yrs 10-14 yrs Teen/Adult
 Caregiver and child age _____ Other _____

Students' Ability Beginners Continuing Advanced

No. of Students **Maximum:** _____ **Minimum:** _____

Please reflect the no. of students that you require to successfully run a class. 171 will make min/max determinations based on financial considerations and your recommendation.

Due July 30, 2010

171 Cedar Arts Center
Fall 2010 - Spring 2011 Calendar
 Applies to all disciplines except the dance program

September 2010

S	M	T	W	Th	F	St
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2010

S	M	T	W	Th	F	St
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2010

S	M	T	W	Th	F	St
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2010

S	M	T	W	Th	F	St
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2011

S	M	T	W	Th	F	St
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2011

S	M	T	W	Th	F	St
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2011

S	M	T	W	Th	F	St
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2011

S	M	T	W	Th	F	St
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2011

S	M	T	W	Th	F	St
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2011

S	M	T	W	Th	F	St
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Legend

- 171 is Closed, No classes**
 Labor Day: St, 9/4 - M, 9/6/10
 Thanksgiving: Th, 11/25 - S, 11/28/10
 Christmas: F, 12/24 - S, 12/26/10
 New Year: St, 1/1 - S, 1/2/11
 Easter: St, 4/23 - S, 4/24/11
 Memorial Day: M, 5/30/11
- Fall 1, 2010 Term (W, 9/8 - T, 10/26)**
 W, 9/8/10 - T, 10/26/10
- Fall 2, 2010 Term**
 W, 10/27/10 - St, 12/18/10 (no class W, 11/24 - S, 11/28/10)
- Winter 1, 2011 Term**
 M, 1/3 - St, 2/26/11 (no class F, 2/18 - Th, 2/24/11)
- Winter 2, 2011 Term**
 M, 2/28 - F, 2/22/11 + St, 4/30/11 as needed (no class S, 3/3 - St, 4/9/11)
- Spring 2011 Term**
 M, 4/25 - St, 6/11/11 + M, 6/13/11 and F, 6/17 - St, 6/18/11 (no class M, 6/13/11)
- 171 is Open, No Classes**
- Visual Arts Graduated Curriculum Begins/Ends**
- School Out (Corning District), 171 Regular Classes**
 Columbus Day: M, 10/11/10 (no school, yes 171 classes)
 Veteran's Day: Th, 11/11/10 (no school, yes 171 classes)
 Martin Luther King Day: M, 1/17/11 (no school, yes 171 classes)
 Spring Break: F, 4/1 - St, 4/2/11 (no school, yes 171 classes)
 Conference Day: M, 5/16/11 (no school, yes 171 classes)
 Conference Day: M, 5/23/11 (no school, yes 171 classes)